

JUNE 26, 2023

Regular Meeting of Mayor and Council was convened at 5:00 p.m. on June 26, 2023 with Mayor Edward Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of adding this regular meeting date to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan stated that zoom meetings are a courtesy and if the zoom platform fails the meeting will continue in person.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Bruce Bresnahan, Brian Holly, Jeffrey Lee, Michael Mangan, and Gregg Olivera

Absent: Lori Triggiano

Also present was Borough Attorney Mark Kitrick and Borough Administrator Tom Flarity.

Audience Participation

Council Member Holly made a motion to open the meeting to the public on agenda items, seconded by Council Member Bresnahan. Motion carried unanimously.

There being no comment Council Member Lee made a motion to close the public portion, seconded by Council Member Holly. Motion carried unanimously.

Appointment

Mayor Donovan made the following appointment:

Tourism Commission - Joseph Paccione - Unexpired Term - 1/1/23 to 12/31/25

Proclamation

Sea Lavender Garden Club 30th Year Anniversary

WHEREAS, the Sea Lavender Garden Club held its first meeting on October 19, 1993 and is currently celebrating its 30th Anniversary Year; and

WHEREAS, from its inception the Club has set as a primary goal the beautification of Manasquan and to that end members currently maintain 27 public gardens; and

WHEREAS, the membership of the Club has grown from an initial 16 founding members to 125 members in the current year; and

WHEREAS, to promote the education of its members, the Sea Lavender Garden Club provides presentations at monthly meetings on topics such as, A Year of Blooming Bulbs, Winter Sowing of Seeds, and Incorporating Native and Drought Tolerant Plants; offers members opportunities to participate in conferences and programs held by groups such as the Native Plant Society of New Jersey, Rutgers University Home Gardening School, and the Monmouth County Park System; and publishes a monthly newsletter; and

WHEREAS, the Sea Lavender Garden Club further provides educational opportunities for members and others through trips to such places as the New York Botanical Gardens, Bowman's Wildflower Preserve, Snug Harbor Gardens and Cultural Arts Center, Winterthur and Longwood Gardens; and schedules summer Mini-Garden tours whereby members visit each other's' gardens to learn and share; and

WHEREAS, over the years approximately 60 area high school students have been recipients of scholarships for their postsecondary studies in fields such as horticulture and environmental studies through funds raised by the annual Mother's Day Plant Sale; and

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WHEREAS, the Club hosts a biannual garden tour featuring some of Manasquan’s most beautiful home gardens attracting hundreds of visitors from near and far; and

WHEREAS, in furthering town-wide beautification efforts, the Club actively partners with other community groups such as the Shade Tree Commission, the Manasquan Chamber of Commerce, Manasquan High School’s Garden and Environmental Clubs, and the newly formed Beautification Committee of the Borough; and

WHEREAS, the Sea Lavender Garden Club enjoys the support of the Borough of Manasquan in the form of funding for plant materials and Public Works assistance with watering and maintenance of gardens; and

WHEREAS, members of the Sea Lavender Garden Club have proved to be enthusiastic ambassadors for the Borough of Manasquan and have demonstrated commitment to each other and to improving the quality of life for residents. We commend them for their dedication and congratulate them on this occasion of their 30th Anniversary. May the Sea Lavender Garden Club continue to achieve and enhance its goals for many years to come.

NOW THEREFORE BE IT RESOLVED, that I, Edward G. Donovan, Mayor of the Borough of Manasquan, on behalf of the Borough Council, take great pleasure in congratulating the Sea Lavender Garden Club in recognition of their 30th year.

Engineer’s Monthly Report

Joseph Raftery, Colliers Engineering presented the engineer’s report for June.

Consent Agenda

**RESOLUTION
191-2023**

WHEREAS, the Borough Council approved resolution 146-2023 on May 15, 2023; and

WHEREAS, the Borough Council is desirous of revising resolution 146-2023 to reflect the correct contractual hourly rate; and

NOW THEREFORE BE IT RESOLVED on the 26th day of June 2023 by the Borough Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey that the following contractual rates be effective according to the table below:

Name	Title	Rate of Pay Hourly/Salary/ Seasonal	Effective Date From and To	Hours (Part Time/ Seasonal)
Edwin E. Roberts Jr.	Crossing Guard	\$24.00	05/15/23	Part Time

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be sent to the above-listed employee.

**RESOLUTION
192-2023**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: VISION SOLAR LLC
511 RT. 168
BLACKWOOD, NJ 08012

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AMOUNT OF REFUND DUE: \$667.20

REASON FOR PERMIT REFUND: CUSTOMER CANCELED,
PROJECT NOT MOVING FORWARD

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
193-2023**

CHANGE ORDER NO. 1 & FINAL

Be it resolved by the Mayor and Council of the Borough of Manasquan of Monmouth County, New Jersey upon recommendation of Professional Engineer Mott MacDonald that the Change Order for the Contract listed below be and is hereby approved.

TITLE OF JOB: Chemical Feed Modification
ENGINEER: Mott MacDonald
Consulting Engineers
3 Paragon Way
Freehold, New Jersey, NJ 07728
CONTRACTOR: VNL Incorporated
107 Main Street
Whitehouse Station, New Jersey 08889

CHANGE ORDER NO. 1 & Final

AMOUNT OF CHANGE FOR THIS RESOLUTION: \$(6,431.37)

TOTAL ORIGINAL CONTRACT PRICE \$136,000.00

REVISED CONTRACT PRICE \$129,568.63

**RESOLUTION
195-2023**

WHEREAS, Manasquan High School operates a Finance Academy wherein student participants engage in activities and instruction related to the field of finance; and

WHEREAS, the Finance Academy seeks to place student participants in finance related summer internships; and

WHEREAS, each year, the Borough of Manasquan has accepted two summer interns to be placed, one each, in its Finance and Beach Business offices; and

WHEREAS, Finance Academy members Luke Ramire and Andrew Marcucci have been nominated by the Finance Academy to fill these two (2) positions.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 26th day of June 2023 appoint the below individuals as Summer Interns:

New Hire	Borough Position	Rate of Pay Non-Pensionable	Hours	Effective Date
Luke Ramire	Summer Intern-Beach Office	\$13.00 per hour	Part-Time Seasonal	06/27/23 to 09/30/23

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Andrew Marcucci	Summer Intern-Finance Dept	\$13.00 per hour	Part-time Seasonal	06/27/23 to 9/30/23
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A certified copy of this resolution shall be forwarded to above named individuals.

**RESOLUTION
196-2023**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk's Office.

Current Fund	\$3,719,835.28
Water/Sewer Fund	\$78,586.00
Beach Fund	\$111,456.28
Grants	\$4,764.76
Recreation Trust	\$24,216.92
Misc Trust	\$11,239.74
General Capital	\$24,022.46
Beach Capital	\$160.00

Also presented by the Borough Attorney was a Capital Budget Amendment Resolution 194-2023 for the Acquisition of 86 Main Street (Ordinance 2405-23).

Council Member Holly made a motion to approve the consent agenda, seconded by Council Member Olivera. Motion carried by the following vote: "yes" Council Members Bresnahan, Holly, Lee, Mangan, and Olivera. "No" none.

ORDINANCES – Second Reading

The borough attorney read the title of ordinance 2403-23 for second reading and final adoption.

ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 22 (WATER AND SEWER UTILITY), SECTION 22-56 (REPAIRS TO WATER METERS) AND AMENDING AND SUPPLEMENTING CHAPTER 16 (FEES), SECTION 22-56 (WATER METER & REMOTE READING SENSORS REPAIR FEES) OF THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Council Member Holly made a motion to open the hearing to the public, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment Council Member Bresnahan made a motion to close the public portion, seconded by Council Member Holly. Motion carried unanimously.

Council Member Holly made a motion to pass and publish ordinance 2403-23 according to law, seconded by Council Member Mangan. Motion carried by the following vote: "yes" Council Members Bresnahan, Holly, Lee, Mangan, and Olivera. "No" none.

The borough attorney read the title of ordinance 2404-23 for second reading and final adoption.

BOND ORDINANCE AMENDING IN ITS ENTIRETY BOND ORDINANCE #2373-22, FINALLY ADOPTED JUNE 13, 2022, OF THE BOROUGH OF MANASQUAN, IN THE COUNTY OF MONMOUTH, NEW JERSEY

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Council Member Holly made a motion to open the hearing to the public, seconded by Council Member Bresnahan. Motion carried unanimously.

Council Member Holly made a motion to close the public portion, seconded by Council Member Bresnahan. Motion carried unanimously.

Council Member Lee made a motion to pass and publish ordinance 2404-23 according to law, seconded by Council Member Holly. Motion carried by the following vote: “yes” Council Members Bresnahan, Holly, Lee, Mangan, and Olivera. “No” none.

ORDINANCES – First Reading

The borough attorney read the title of ordinance 2405-23 for first reading and introduction.

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF REAL ESTATE FOR MUNICIPAL PURPOSES IN AND BY THE BOROUGH OF MANASQUAN, IN THE COUNTY OF MONMOUTH, NEW JERSEY, APPROPRIATING \$700,000 THEREFOR, INCLUDING A CONTRIBUTION IN AN AMOUNT OF ONE HALF THE PROJECT COST EXPECTED TO BE RECEIVED FROM THE COUNTY OF MONMOUTH, AND AUTHORIZING THE ISSUANCE OF \$666,500 BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

Council Member Holly made a motion to introduce ordinance 2405-23, seconded by Council Member Bresnahan. Motion carried by the following vote: “yes” Council Members Bresnahan, Holly, Lee, Mangan, and Olivera. “No” none.

The borough attorney read the title of ordinance 2406-23 for first reading and introduction.

ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 (PARKING), SECTION 7-7.5 (PARKING TIME LIMITED ON CERTAIN STREETS) OF THE BOROUGH OF MANASQUAN CODE IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Council Member Bresnahan made a motion to introduce ordinance 2406-23, seconded by Council Member Holly. Motion carried by the following vote: “yes” Council Members Bresnahan, Holly, Lee, Mangan, and Olivera. “No” none.

The borough attorney read the title of ordinance 2407-23 for first reading and introduction.

ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 7 (PARKING), ESTABLISHING SECTION 7-7.5(e) (PARKING PERMIT PILOT PROGRAM) OF THE BOROUGH OF MANASQUAN CODE IN THE BOROUGH OF MANASQUAN, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Council Member Holly made a motion to introduce ordinance 2407-23, seconded by Council Member Olivera. Motion carried by the following vote: “yes” Council Members Bresnahan, Holly, Lee, Mangan, and Olivera. “No” none.

Committee Reports

Administration and Finance Committee – Council Member Olivera stated that he does not have a report at this time.

Recreation Committee – Council Member Mangan stated that he does not have a report at this time.

Public Safety Committee – Council Member Lee reported on the First Aid shared service with the paid staff and volunteer staff and advised that it is coming up on one year and that there has not been one dropped call and response times.

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Public Works and Construction Committee - Council Member Holly stated that he does not have a report at this time.

Beach Committee – Council Member Bresnahan stated that he does not have a report at this time.

Audience Participation

Council Member Holly made a motion to open the public portion, seconded by Council Member Bresnahan. Motion carried unanimously.

Carol Wilkens Kirkman, Willow Way inquired about the time limit during the weekdays at the parking lots at the beach that when payment is not required after a certain time.

Tom Flarity reported that the operation of the parking lots is 9 am to 5 pm.

Ms. Kirkman inquired about the Inlet parking and advised that there are people parking for hours where there is a one-hour parking restriction.

Mayor Donovan stated that there have been a bunch of new special officers trained and he is sure that they will be issuing tickets moving forward.

Mr. Lee advised that he will speak with the Chief tomorrow morning regarding this concern.

Mary Ryan, 113 Beachfront voiced her opinion on the signs at the Inlet and suggested adding more wording to include the fine associated with the violation. She thanked everyone that attended the MBIA Annual Meeting.

Council Member Holly made a motion to close the public portion, seconded by Council Member Bresnahan. Motion carried unanimously.

Council Member Mangan stated that nj.com has Manasquan highly ranked for the beach.

Council Member Olivera made a motion to close the regular meeting at 5:31 p.m., seconded by Council Member Lee. Motion carried unanimously.

Respectfully submitted,



Barbara Ilaria
Municipal Clerk

DATE APPROVED 7/24/2023